Documents needed for affiliates of Black United Fund of Illinois, Inc.

A. Your organization’s recent IRS determination letter 501(c)(3) –
   You must obtain a new 501(c)(3) letter if:
   - If your federal 501(c)(3) letter is five years or older.
   - If the name and address on your 501(c)(3) is not the exact same name and address as it appears on your IRS Form 990.

B. Most current 990, must be within A complete 990 Tax Form including all supplemental statements and schedule A, if applicable. For the IRS form 990 to be considered recent, the Form must cover a tax period within 18 months.

C. A statement of twenty-five (25) words describing your organization’s activities or purpose (this is the information that donors will see; it will help them determine to which organization to contribute). The statement should not repeat the organization’s name.

D. A short narrative of programs and activities for prior year.