



**BLACK UNITED FUND**  
**OF ILLINOIS**

### **Documents needed for affiliates of Black United Fund of Illinois, Inc.**

- A. Your organization's recent IRS determination letter 501(c)(3) –  
You must obtain a new 501(c)(3) letter if:
- If your federal 501(c)(3) letter is five years or older.
  - If the name and address on your 501(c)(3) is not the exact same name and address as it appears on your IRS Form 990.
- B. Most current 990, must be within A complete 990 Tax Form including all supplemental statements and schedule A, if applicable. For the IRS form 990 to be considered recent, the Form must cover a tax period within 18 months.
- C. A statement of twenty-five (25) words describing your organization's activities or purpose (this is the information that donors will see; it will help them determine to which organization to contribute). **The statement should not repeat the organization's name.**
- D. A short narrative of programs and activities for prior year.